

# SEAGATE VILLAGE HOMEOWNERS ASSOCIATION

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August 25, 2021 General Session Meeting Minutes  
via Zoom Video Conference

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## **ATTENDANCE**

Board of Directors:

Loreen Thomas, President  
James Stoffel, Vice President  
Marlon Taylor, Secretary

Absent: Seth Guthrie, Director at Large

Management:

Allison Lucy, Community Association Manager  
Kari McCallum, Recording Secretary

## **CALL TO ORDER**

The General Session meeting was called to order at 5:09 p.m.

## **HOMEOWNER'S FORUM**

There were three (3) homeowners present to discuss various topics.

## **MINUTES**

The Board **\*MSUA** to approve the General Meeting Minutes held on June 23, 2021, 2021. **(3-0)**

## **FINANCIALS**

The Board tabled the Financial Statement & General Ledger Detail period ending June 30, 2021 & July 31, 2021 pending further review.

The Board reviewed the accepted current Bank Statements and Reconciliations.

The Board accepted the Resolution for Disbursement, per Civil Code 5380(b)

## **DELINQUENCY ANALYSIS**

The Board reviewed the delinquency analysis.

## **HOMEOWNER CORRESPONDENCE**

The Board reviewed homeowner correspondence.

## **FIRE EQUIPMENT CERT**

The Board **\*MSUA** the proposal from Miramar Fire Equipment to perform annual maintenance for the Associations fire extinguishers for the amount of \$337.50. **(3-0)**

## **REPAIR PROPOSAL**

The Board **tabled** the proposal from Protec to remove and replace the exterior window shelf at 1714 Knollfield.

## **INSURANCE PROPOSAL**

The Board **\*MSUA** the Insurance proposal provided by Dinino Insurance Agency with Farmers Insurance. **(3-0)**

## **LANDSCAPE CONTRACTOR INCREASE REQUEST**

The Board **\*MSUA** the monthly \$500.00 increase request from Esquire landscape, effective January 1, 2022.

## **LANDSCAPE MAINTENANCE PROPOSALS**

The Board reviewed Landscape Maintenance proposals.

## **WORK ORDER LOG**

The Board reviewed the work order log.

**ARCHITECTURAL REPORT**

The Board reviewed the architectural report.

**NEXT MEETING:**

The next meeting is scheduled for September 22, 2021.

**ADJORNMENT:**

The Board **MSUA\*** to adjourn the meeting at 5:45 PM

*This is to certify that Seagate Village Homeowners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.*

Approved by:

Board member: \_\_\_\_\_ Date: \_\_\_\_\_

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\*MSUA: Motioned, Seconded & Unanimously Approved.  
\*MSUD: Motioned, Seconded & Unanimously Declined.

\*MSA: Motioned, Seconded & Approved.  
\*MSD: Motioned, Seconded & Declined.