
**SEAGATE VILLAGE
ASSOCIATION MANAGER'S REPORT**

Board of Directors Meeting

**Wednesday, August 25, 2021
5:00 p.m.**

Via Zoom

**Contact Curtis prior to the date of the meeting if interested in attending
Allison Lucy, CCAM®, CMCA Community Association Manager**

AGENDA

***Requires Board Action**

- CALL TO ORDER:** - 5:00 p.m.
- EXECUTIVE SESSION SUMMARY:** - Board to present a general summary of Executive Session items.
- HOMEOWNER'S FORUM:** - Open discussion for comments, concerns, or questions from owners. **Each homeowner not to exceed three (3) minutes (30 minutes in total), Member's participation is limited to the open forum only.**
- MINUTES:** * Board to correct, amend or approve the minutes of June 23, 2021 **(1-2)**
- FINANCIAL:** * Financial Statement for the period ending June 30, 2021 & July 31, 2021 for the Board to accept or amend, subject to auditor's year-end review. **(3-83)**
- DELINQUENCY ANALYSIS:** - Current Delinquency Analysis for the Board's review **(84-85)**
- HOMEOWNER CORRESPONDENCE:** * Homeowners Correspondence **(86-91)**
- FIRE EQUIPMENT CERT:** * Fire Equipment Certification proposal **(92)**
- REPAIR PROPOSAL:** * Proposal for Wood Repair at 1714 Knollfeild Drive **(93-96)**
- INSURANCE PROPOSAL:** * Insurance Proposal **(98-100)**
- LANDSCAPE CONTRACTOR INCREASE REQUEST:** * Landscape Contractor Increase Request **(102)**
- LANDSCAPE MAINTENANCE PROPOSALS:** * Landscape Maintenance Proposals **(103-170)**
- LANDSCAPE:** - Landscape Walkthrough **August 24, 2021**
- WORK ORDER LOG:** - Work Order Log **(171)**
- VIOLATION LOG:** - Violation Log for the Board's review and/or discussion **(172)**
- ARCHITECTURAL REPORT:** - Architectural Modification Report for review **(173)**
- NEXT MEETING:** - September 22, 2021
- ADJOURNMENT:** - No later than 6:00 p.m.

