

Seagate Village Homeowners Association

*c/o Curtis Management
5050 Avenida Encinas, Suite 160
Carlsbad, CA 92008
Ph 760-643-2200*

REQUEST FOR ARCHITECTURAL COMMITTEE APPROVAL

Homeowner Information

Name:	<input type="checkbox"/> CONDO <input type="checkbox"/> PATIO HOME
Unit Address:	Date:
Email:	Phone:

Architect, Engineer or Owner's Representative (if applicable)

Name:	Email:
Address:	Phone:

Description of Improvement

List description of materials, color scheme, and location of the improvement relative to lot lines. Attach an extra sheet if required.

Neighbor Impact Awareness

The intent is to advise your neighbors adjacent, facing, or impacted by the improvement to your unit. Neighbors must sign this form and may add their comments on a separate sheet.

Name:	<input type="checkbox"/> APPROVE <input type="checkbox"/> DISAPPROVE
Unit Address:	Phone:
Signature:	

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Signature:	

Name:	<input type="checkbox"/> APPROVE <input type="checkbox"/> DISAPPROVE
Unit Address:	Phone:
Signature:	

The Architectural Committee is hereby advised that the following work is proposed, and approval is requested. Where building permits for home improvements are required by the City of Encinitas, the cost and responsibility for obtaining the permits, and subsequent inspections of modifications, will be the responsibility of the applicant. Any damage to or relocation of existing sprinkler system, underground utilities or other structures is also the responsibility of the homeowner.

Attached are the following:

- Plans and specifications including drawings of the work to be done.
- Photos of the existing condition to be modified.

We, the applicants, understand and agree that:

- No work shall commence until written approval of the Committee has been received.
- The requested modification must begin within 6 months of the approval date.
- If any changes are made to the original plans, a new request must be submitted and approved.

Signature:	Date:
Signature:	Date:

It is the goal of Seagate Village Architectural Committee to support and facilitate the homeowners in the maintenance and improvement of the homes in our community.

Do Not Complete – Architectural Review Committee Only

The above request has been reviewed by the Architectural Committee and has been:

<input type="checkbox"/> Approved
<input type="checkbox"/> Conditional Approval:
<input type="checkbox"/> Disapproval:
<input type="checkbox"/> Pending further information:

Signature:	Date:
Signature:	Date:
Signature:	Date:

Date Returned:	Via:
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