

# Seagate Village Homeowners Association

*c/o CHAMPS, a Division of AAM, LLC*

3520 Seagate Way, Suite 100  
Oceanside, CA 92056-2681  
(760)603-0501 FAX (760)603-0505

May 27, 2020

TO: ALL OWNERS

SUBJ: EMAIL DISTRIBUTION

Dear Owner,

In the interest of a substantial economic savings to the Association and a more efficient method of noticing the membership your Board has discussed and approved sending communications such as newsletters and special notices via email instead of by hard-copy mailing. This will substantially reduce the cost of mailing & postage.

Providing the following information indicates your approval to use your email address for distribution of newsletters and special notices. Please complete this form and return it as soon as possible for inclusion in the master list.

The tenant information provided will be used for distribution of materials in addition to your personal email. If you have not provided updated information, please contact the office for a new tenant form. Emails will only be used for HOA distribution of information and will not be distributed for any other purpose.

I do not use email; please continue to mail me a hard copy.

Thank you for participating in this cost saving operational change for your community.

Please provide the following information:

Tenant Information:

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E-Mail: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Do not hesitate to contact CHAMPS/AAM at 760-603-0501 and ask for Judi McMahan or email her at [jmcmahan@associatedasset.com](mailto:jmcmahan@associatedasset.com) with any questions.

Sincerely,  
Board of Directors  
Seagate Village HOA